

CEC/ICMC Ancillary Meeting Request - Food and Beverage Needs
At Keystone Resort

Please provide the following:

INDIVIDUAL IN CHARGE: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____

FORMS OF PAYMENT

CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____

NUMBER OF PEOPLE: _____

DATE (S) OF EVENT:- _____

START TIME: _____ END TIME: _____

PREFERRED CLEAN UP TIME: _____, THIS MAY BE THE NEXT MORNING PRIOR TO 11AM.

PLEASE FAX ORDER FORM TO CENTENNIAL CONFERENCES at 303-499-2599

All orders need to be made no later than July 1, 2005 (space is limited so the earlier the better)

Audio Visual Services
Order as follows:
 Please check or indicate your package choice.
 5.9% surcharge, 5.65% tax and 20% service fee will be added to your bill.
 AUDIO VISUAL WILL BE DELIVERED AND SET UP A MINIMUM OF 30 MINTUES PRIOR TO START TIME OF EVENT

DESCRIPTION	COST/DAY	QUANTITY	DAYS	TOTAL COST
27" Video Monitor	\$100.00			
DVD Video Pak. (27"monitor, DVD Player, Cart)	\$200.00			
VHS Video Pak. (27"monitor, VHS deck, Cart)	\$170.00			
Monitor/ Projection Cart	\$20.00			
LCD Data Projector (1024X768 resolution)	\$480.00			
70"x70" Screen	\$30.00			
Flipchart w/ Pad, Paper, and Markers	\$30.00			
Flipchart Easel Only	\$20.00			
Computer Equipment:				
Computer Systems	Upon Request			
17" NEC Multi Sync Monitor	\$100.00			
21" NEC Multi Sync Monitor	\$110.00			
18" LCD Flat Panel	\$150.00			
20" LCD Flat Panel	\$200.00			
Wireless Internet Service ** Conference Center **	\$0.00			Complimentary for CEC/ICMC Satellite Meetings

Telephone Service: (Does not include, .95 Access fee and long distance charges)				
Direct Dial Service x-	\$100.00		one time charge per line	
Phone	\$25.00			
Speakerphone	\$75.00			
Additional Equipment:				
Other :				
			20% Service Charge	
			5.65% Tax on Service Charge only:	
			5.9% Surcharge on Total:	

Food Services

Order as follows:

Please check or indicate your package choice.

5.9% surcharge, 5.65% tax and 20% service fee will be added to your bill.

FOOD AND BEVERAGE WILL BE DELIVERED AND SET UP A MINIMUM OF 15 MINTUES PRIOR TO START TIME OF EVENT.

BREAKFAST

Package 1 – Breakfast

THE SILVER EXPRESS

\$14.50

Freshly Squeezed Orange and Assorted Juices
Presentation of Seasonal Fruit and Berries
Assorted Freshly Baked Breakfast Danish, Muffins and Croissants
fruit preserves and sweet butter
Coffee, Tea and Decaf Coffee

Package 2 – Breakfast

THE GOODMORNING STRETCH

\$19.00

Chilled Breakfast Juices
Sliced Ripe Melons, Pineapple and Seasonal Berries
Morning Cereals
Individual Fruit Yogurts
Breakfast Croissant Sandwich of scrambled eggs, sausage and cheeses
Keystone Bakery Basket
fruit preserves and sweet butter
Coffee, Tea and Decaf Coffee

LUNCH

□ Package 1 – Buffet / Working Lunch

SOUP, SALAD AND SUBMARINE SANDWICH

\$22.50

- Artichoke Country Soup
- Crisp Garden Greens
 - layered with olives, tomatoes, artichokes, peppers, red onions, cheddar cheese, red pepper vinaigrette and ranch dressing*
- Red Jacket Potato Salad
 - whole grain mustard, celery and scallions*
- Submarine Sandwich
 - piled high with turkey, ham, American and Swiss cheese, tomatoes and shaved lettuce*
- Savory Relishes
 - dill pickles, mayonnaise and whole grain mustard*
- Fresh Baked Rolls & Butter
- Chocolate and Vanilla Cup Cakes

□ Package 2 – Buffet/ Working Lunch

PIZZA PIE IN THE SKY

\$23.00

- Minestrone
- Romaine Salad
 - layered with tomatoes, carrots, black olives, cucumbers, artichokes, creamy Italian vinaigrette and bleu cheese dressing*
- Pizza Board
 - assorted Chicago style pizzas served with crushed red peppers and grated parmesan cheese*
- Cavatappi Alfredo
 - parmesan garlic cream*
- Fresh Baked Rolls & Butter
- Mascarpone Cannolis, Italian Cookies

□ Package 3 – Buffet/Working Lunch

SANTA FE

\$24.00

- Southwest Salads
 - Cucumber, Tomato, Red Onion Salad
 - chile cilantro lime vinaigrette*
 - Gathered Greens
 - tricolored peppers, cucumbers, tomatoes and peppercorn ranch dressing*
- Southwestern Chicken Breast
 - marinated chicken with onions and peppers, topped with cheddar cheese*
- Cheese Enchilada
 - red chile sauce*
- Frijoles con Arroz
 - pinto beans, black beans, tomatoes, green onions chilies and rice*
- Tres leches, Pastel Pina, Ibarra ChocCake, Tarts Calavasa

RECEPTION

All Packages serve up to 50 guests.

□ Package 1

Snack Tray [HP10] <i>chips with assorted dips, nuts and pretzels</i>	\$105.00
American Dairyland [HP4] <i>domestic cheese board with grapes, berries and lahvosh crackers</i>	\$190.00
Fresh Crudités [HP6] <i>crisp and pickled vegetables and savory dips</i>	\$130.00

□ Package 2

Snack Tray [HP10] <i>chips with assorted dips, nuts and pretzels</i>	\$105.00
Antipasto Romanesque [HP3] <i>air-dried meats, fresh mozzarella, marinated artichokes, mushrooms, asparagus, tomatoes and olives</i>	\$270.00
Starburst of Fruit [HP2] <i>melons, berries, grapes and yogurt dipping sauce</i>	\$135.00

□ Package 3

Smoked Atlantic Salmon [HP14] <i>dill, cajun and pepper smoked salmon with lemons, capers, onions, roma tomatoes, cucumbers, cream cheese and lahvosh crackers</i>	\$295.00
Cheeses of the World [HP5] <i>imported and domestic cheeses with fruits and lahvosh crackers</i>	\$250.00
Fresh Crudités [HP6] <i>crisp and pickled vegetables and savory dips</i>	\$130.00
Sweet Bites [HP11] <i>chocolate truffles, petit pastries, cookies and chocolate dipped strawberry</i>	\$200.00